



**THE RELIGIOUS SOCIETY OF FRIENDS
(Quakers) IN BRITAIN**



**THE SOUTHERN MARCHES AREA QUAKER MEETING
CYFARFOD CRYNWYR RHANBARTH Y GORORAU DEHEUOL**

Address: 2 Llangenny Lane, Crickhowell NP8 1AN

Email address: amcorrespondence@smquakers.org.uk

Registered charity number: 1134528

The object of Southern Marches Area Quaker Meeting is the furtherance of the general religious and charitable purposes of the Religious Society of Friends (Quakers) in Britain in the area of Southern Marches Area Quaker Meeting and beyond.

GENERAL CAMP POLICY

Date Agreed by Area Meeting Trustees: 22 September 2018

Accepted by Area Meeting:

Date Reviewed by Camp Convening Committee: May 2018

1. All campers are made aware in writing prior to camp, of their own responsibilities to Health and Safety for the welfare of all campers and reminded verbally at the beginning of each week of camp.
2. Data Protection regulations and confidential records are handled in accordance with current Area Meeting policy.
3. Risk assessments are regularly undertaken to ensure the safety of campers and measures put in place to minimise risk.
4. Precautions are taken and constantly reviewed to minimise risks of Food Hygiene, preparation, and storage.
5. All visitors to the camp are required to make themselves known to the Camp/Day leaders on arrival.
6. All children under the age of 18 are the responsibility of their parents or appointed responsible adult at all times. Children wishing to take part in activities without their parent/RA must have another adult appointed by their parent to take responsibility.
7. Any adult needing to leave the site or being unable to be responsible due to illness etc must also ask another adult to take responsibility for their children.
8. The Day Leaders and duty team should NOT be asked to take responsibility for children on site.
9. There is a separate policy to ensure the Safeguarding of Children, Young People and Vulnerable Adults which is attached.
10. When moving the camp trailer (cook van) road safety, transport regulations and transit insurance requirements are strictly observed.
11. Camp Activities are covered by the Area Meeting Public Liability Insurance. The insurers should be notified of camp details prior to the event.
12. Any camp organised on AQM property or nominally by AQM must comply with relevant clauses of the camp policy.

Southern Marches camp is a community event and operated with regard to the safety of all, however, Safety of Campers and their personal belongings remains the responsibility of the individual.

Camp Policy is reviewed annually both at camp and by the committee, and a copy sent to Area Meeting Trustees for approval.

(NOTE: (Trustees recognise that there may be local restrictions. Each camp coordinator is encouraged to check the current regulations with their local authority before planning such events.)

May 2010

Reviewed April 2011, 2012, 2013, 2014, 2015, 2016. 2017. Amended 2018

General Camp Policy	May 2018	Janet Blann
---------------------	----------	-------------

Safeguarding of Children, Young people and Vulnerable Adults at Camp

A reminder to be read at start of camp and displayed throughout camp.

- Southern Marches Area Meeting Child Protection Policy (Safeguarding Policy) will be adhered to at all times.
- During camp all young people **under the age of 18 are the responsibility of their parents or guardian at all times**. If a young person attends without a parent, consent forms are signed along with camp application forms by both the parent and appointed guardian to confirm this arrangement. If the guardian has to leave camp due to illness etc. then formal new arrangements must be sought from the parents.
- Parents or guardians may choose to ask another adult whom they know and trust to look after their children for short periods of time. This is a verbal arrangement between the adults concerned in much the same way that parents regularly supervise their children's friends in a home setting.
- Parents and guardians are not permitted to leave their children on the campsite without having the consent of a named adult to look after them during the absence of the parent or guardian.
- Adults who offer to organise activities do not accept responsibility for those taking part in those activities.
- Parents and guardians need to accompany their children on all off-site activities or ask another adult to be responsible for their children as above.
- Adults accepting temporary responsibility for children should be confident that they are in a position to care for these children satisfactorily, whether on the campsite or during other activities.
- Everybody under 18 is made clear that they need to have the permission of their parent or temporary guardian before undertaking any activity at camp.
- Enquiries will be made about all new applicants to camp, from either the Convenor or Overseers of the meeting attended, or from regular campers who know the new applicants, as to their suitability to attend a family camp. If neither of the above apply, then an independent referee such as an employer or another professional person will be required.

Adhering to these rules helps us to work within national guidelines for good practice. We are an Area Meeting camp and need to be accountable to Area Meeting for how camp is run. Attendance at camp does not imply that a particular adult is trustworthy in looking after children. Before asking another adult to supervise their child for a short period of time, parents should be sure that they know that adult and are confident of that adult's suitability to look after their child appropriately. Parents need to exercise their usual vigilance in watching over the relationships that their child develops with people at camp. Renewing old friendships and establishing new ones is one of the best parts of camp. The above guidelines are aimed at ensuring that all campers can enjoy safe friendships. We ask for your cooperation in implementing these guidelines.

General Camp Policy	May 2018	Janet Blann
---------------------	----------	-------------